LBC Fleet
GPS Tracking Web User Guide

This guide explains how to use the web platform to monitor vehicles and assets, review trip history, run reports, manage geofences, create alerts, and understand common fleet-management tools. Replace the support details, login URL, screenshots, and examples before publishing.

Platform name	LBC Fleet
Login URL	https://gps.lbcfleet.com
Support phone	(480) 779-4342
Support email	support@lbcfleet.com
Guide version	Draft v1.0 – May 2026

Table of Contents

Section	Topic
1	Users and access
2	Logging in
3	Dashboard
4	Monitoring
5	Unit list and status icons
6	Map workspace and map tools
7	Tracks and mileage review
8	Reports and scheduled reports
9	Geofences
10	Driver management
11	Notifications and alerts
12	Users, units, and administration
13	Customer care and support

1. Users and Access

Each person who uses the platform should have their own username and password. Individual accounts make it easier to manage security, review activity, and remove access when an employee leaves the company.

What a user account controls

- Which vehicles, assets, drivers, and groups the user can see.
- Which menu tabs are available, such as Monitoring, Reports, Geofences, Notifications, Users, and Units.
- Whether the user can only view data or can also create alerts, edit geofences, run reports, or manage users.
- Which reports and administrative tools are available.

Recommended access practice

- Use named logins instead of shared passwords whenever possible.
- Give daily users only the permissions they need.
- Keep administrator access limited to trusted managers.
- Remove or disable user accounts when access is no longer needed.

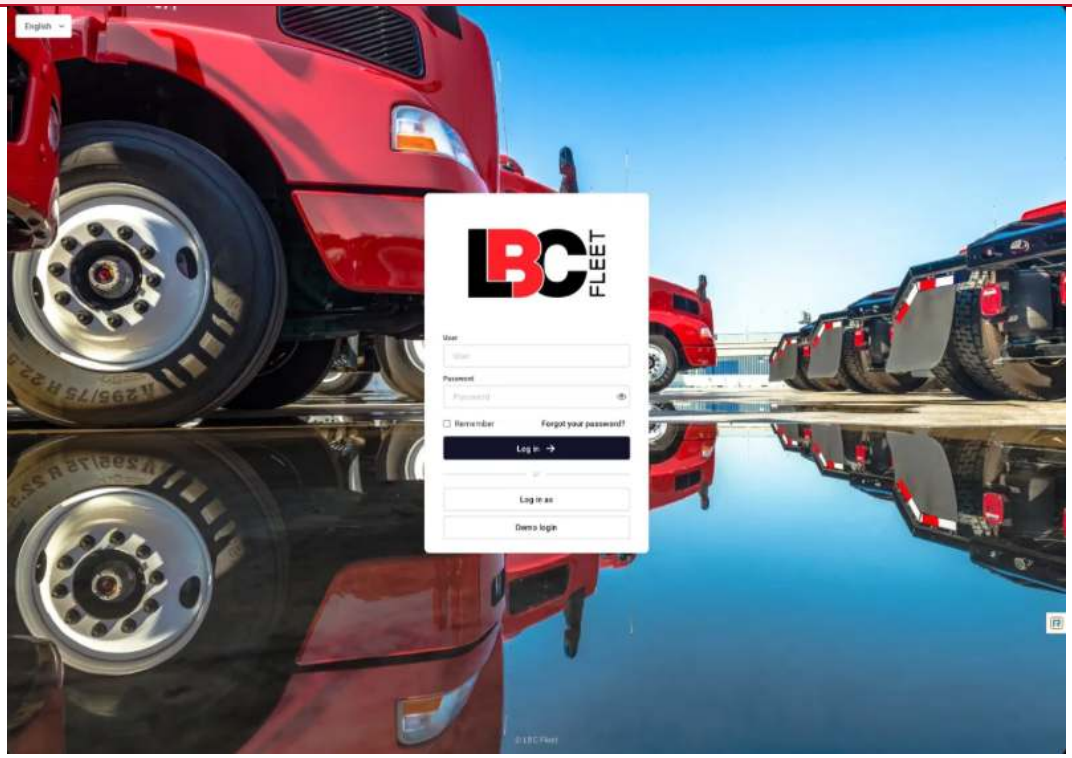
2. Logging In

Before using LBC Fleet, open the web login page in a browser and sign in with the username and password provided by your administrator or support team.

Step	Action	Tip
1	Open [Insert login URL] in your web browser.	Use the login URL provided during onboarding.
2	Enter your username and password.	Passwords are case-sensitive.
3	Complete two-factor authentication if it is enabled.	The verification code may be sent by email, SMS, or another configured method.
4	Confirm that the correct fleet, vehicles, and map area are visible.	If vehicles are missing, contact support or your administrator.

Password and security reminder

Do not share your password. If a team member needs access, request a separate user login. If your password is lost, use the password recovery option or contact support.

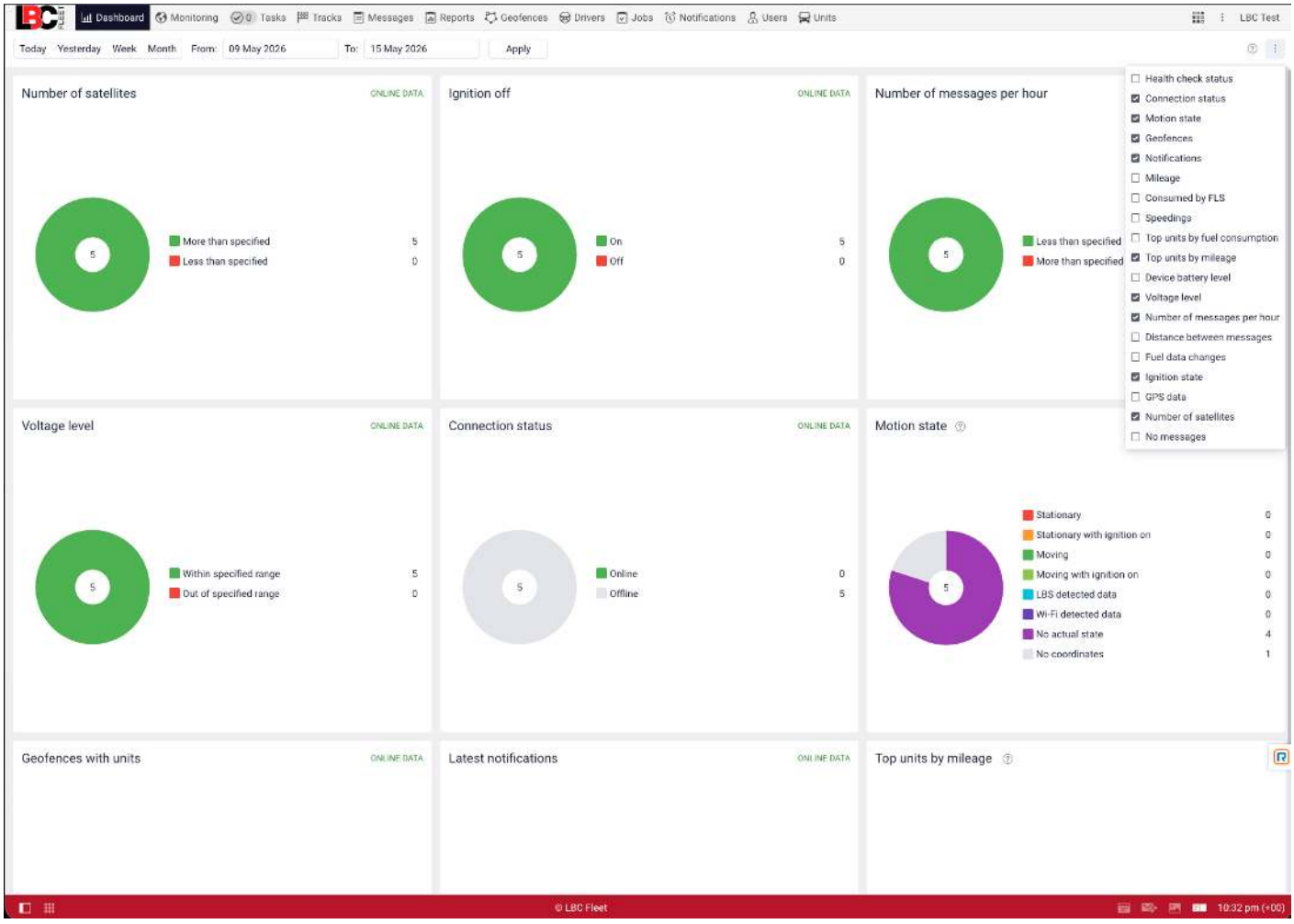


3. Dashboard

The Dashboard gives a quick summary of the fleet. The exact widgets depend on the account setup, but the dashboard commonly shows online and offline units, mileage, alerts, fuel information, driver behavior, and other summary charts.

Use the Dashboard to answer

- How many vehicles are currently online or offline?
- Which units have recent activity or alerts?
- Which vehicles show the highest mileage, fuel use, or exceptions?
- What fleet trends need attention this week?



4. Monitoring

Monitoring is the main daily-use screen. It combines the unit list on the left with a live map on the right. Use this tab to see where vehicles and assets are located, whether they are online, and what quick actions are available.

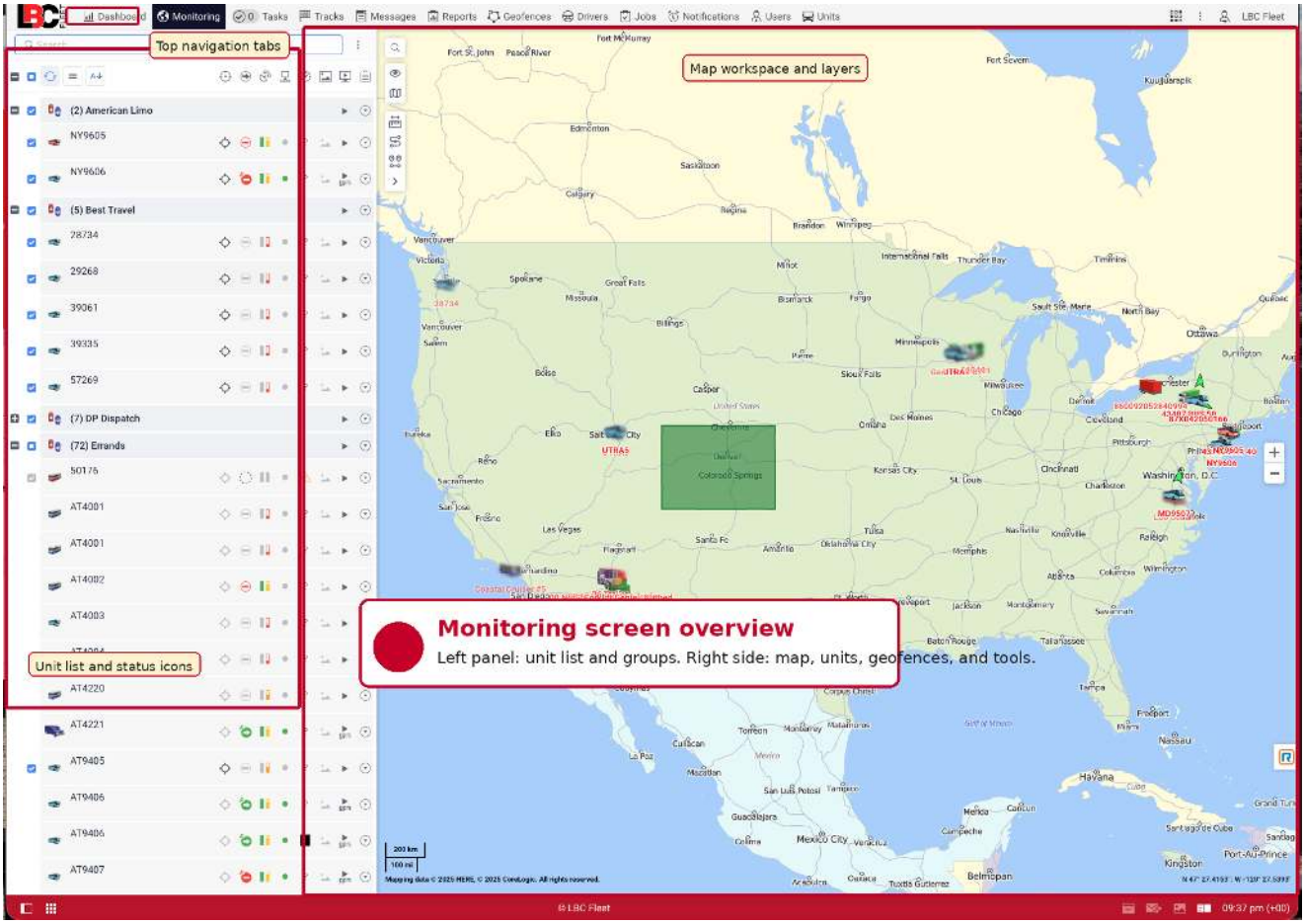


Figure 1. Monitoring screen overview using the LBC Fleet Wialon interface.

Basic monitoring workflow

Step	Action	Tip
1	Open the Monitoring tab from the top menu.	This is the best starting point for live tracking.
2	Use the search box to find a vehicle, group, trailer, or asset.	Search by name, unit ID, group, or other available details.
3	Select the checkbox next to a unit or group.	Selected units are displayed on the map.
4	Click the unit row or map icon to center the map on the selected unit.	Check the last message time before assuming the unit is current.
5	Use quick actions for tracks, reports, commands, or other available tools.	Available actions depend on permissions and device setup.

5. Unit List and Status Icons

The unit list shows vehicles, trailers, equipment, and groups. Each row may show the unit name, icon, location, motion state, data recency, connection status, sensor indicators, and quick-action buttons.

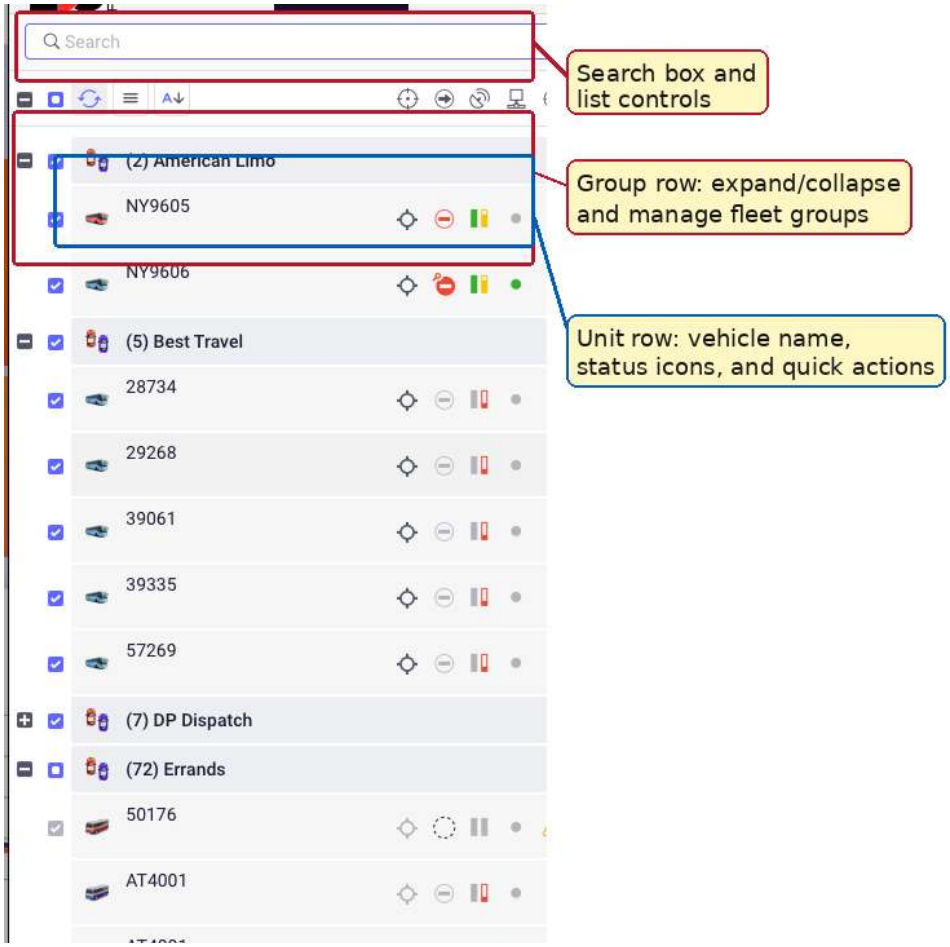


Figure 2. Unit list with group rows, vehicle rows, search, and quick actions.

Common row indicators

- Checkbox: shows or hides a unit on the map.
- Vehicle icon: identifies the unit or asset type.
- Motion or ignition indicator: shows whether the unit is moving, stopped, or idle when configured.
- Data recency and connection icons: help you see whether the device is reporting recently.
- Quick-action icons: may open tracks, reports, messages, commands, properties, or other tools.

Important: If a vehicle appears offline or the last message time is old, the map may show its last known location rather than its current location.

6. Map Workspace and Map Tools

The map is the main visual workspace. It can show units, geofences, tracks, messages, report markers, driver information, and other map layers depending on the active tab and visible-layer settings.

Figure 3. Map workspace with tools, geofence layer, unit labels, and map controls.

Map actions

- Drag the map to move around.
- Use the plus and minus buttons or the mouse wheel to zoom in and out.
- Use the visible layers button to show or hide units, tracks, geofences, reports, and other layers.
- Use the search tool to find a map location or system object.
- Click a unit icon on the map to open available unit information and actions.

Map layers

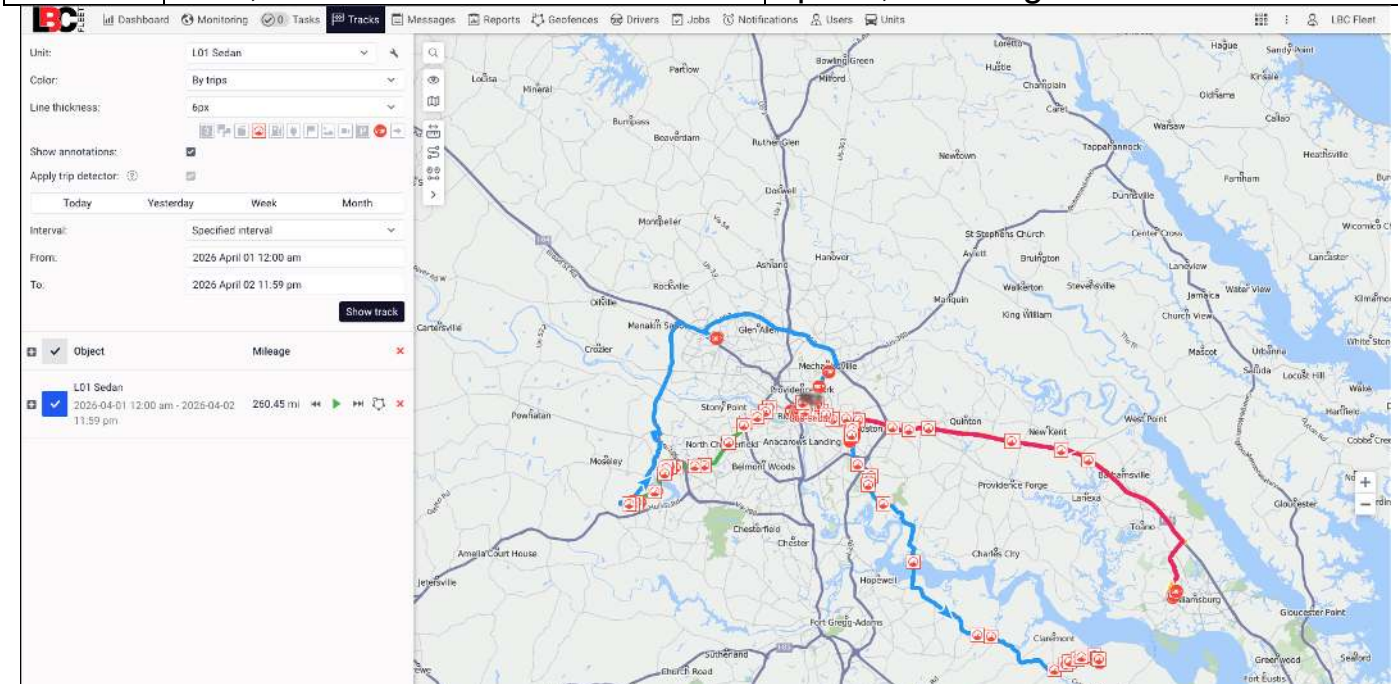
If a vehicle, geofence, or track does not appear on the map, check that the related layer is turned on and that the item is selected in the work list.

7. Tracks and Mileage Review

Tracks show where a unit traveled during a selected time period. This is useful for verifying a route, checking arrival and departure times, reviewing stops, and answering customer or management questions.

Create a track

Step	Action	Tip
1	Open the Tracks tab.	Use this tab for historical route playback.
2	Select the unit or vehicle.	Choose only the unit you want to review.
3	Select the date and time interval.	Use a narrow interval for incident review and a wider interval for daily route review.
4	Click the button to show or build the track.	The route appears on the map with trip segments and markers.
5	Review distance, stops, travel time, and route details.	Different colors may represent trips, speed, or a single continuous track.



Mileage review options

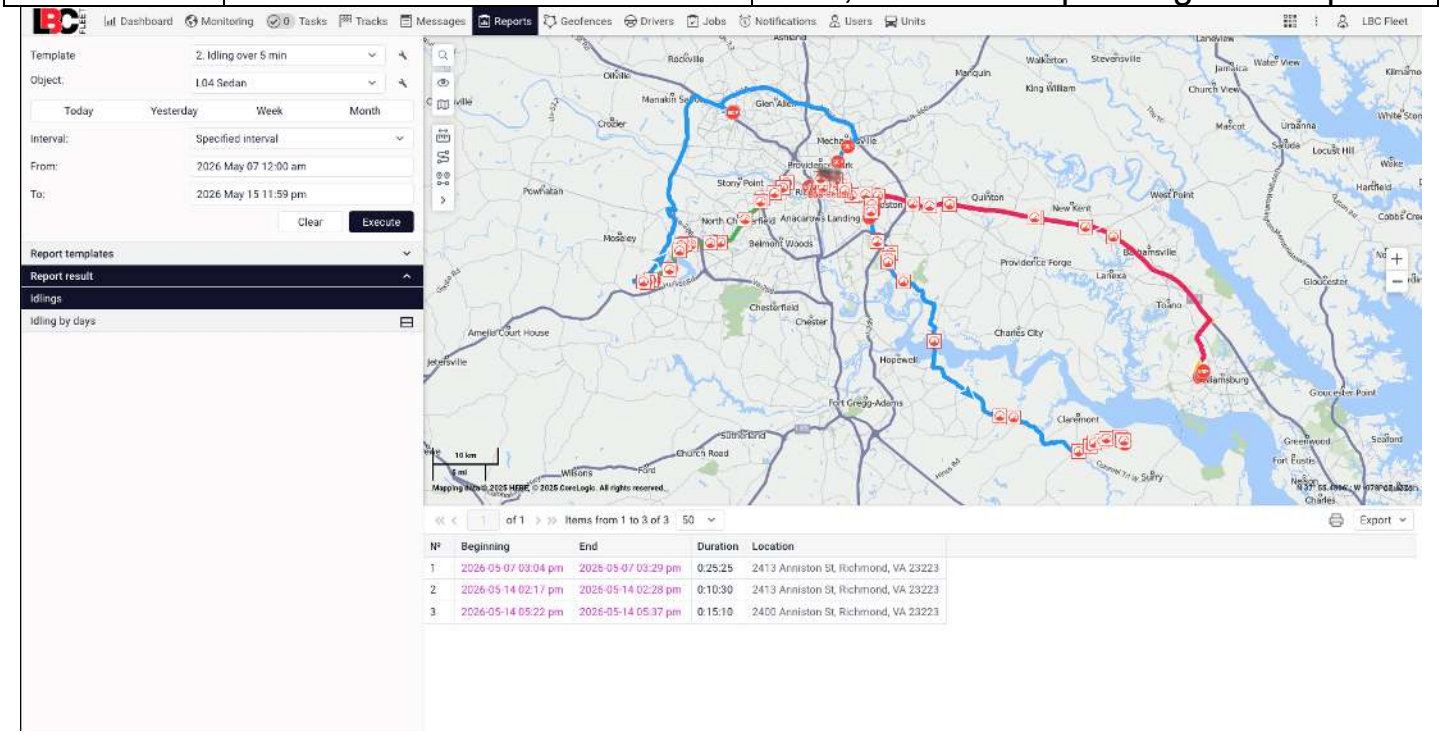
- Use Tracks for a visual route and playback-style review.
- Use Reports for a tabular mileage summary with start time, end time, distance, duration, average speed, and maximum speed.
- Use a consistent date range when comparing vehicle activity between units.

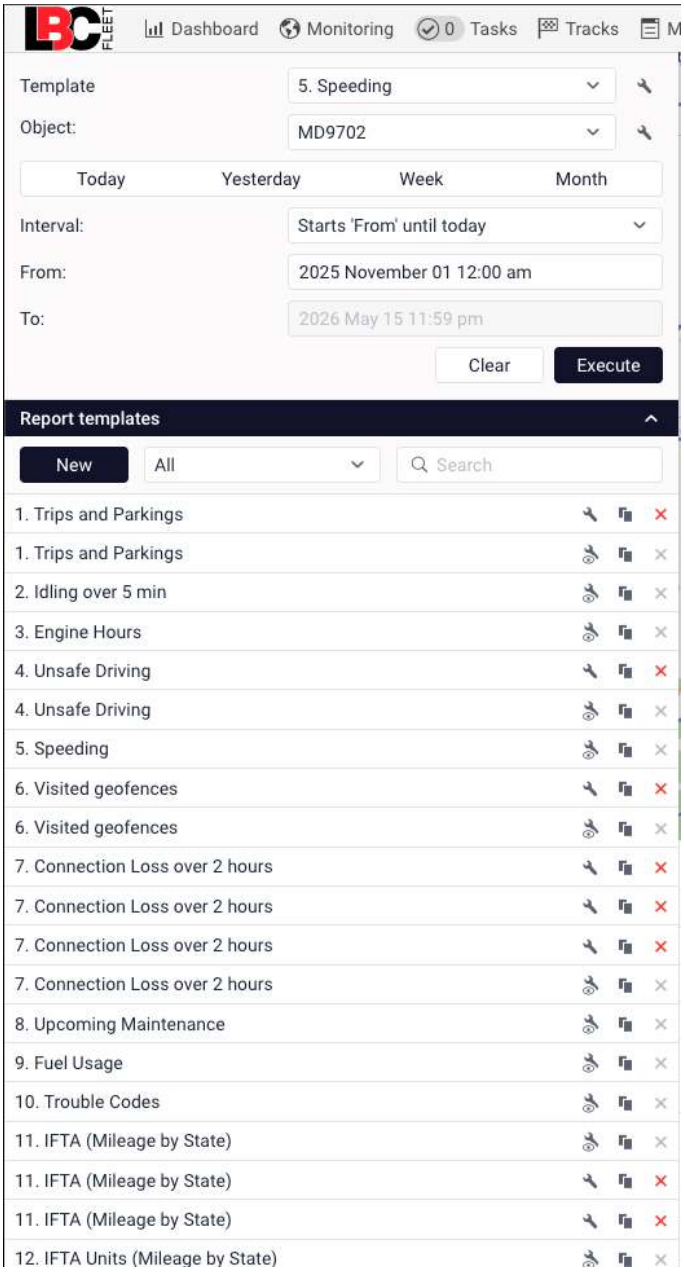
8. Reports and Scheduled Reports

Reports organize tracking data into tables and charts. They are useful for mileage review, stops, trips, fuel activity, geofence activity, driver behavior, maintenance, and account activity. Report templates and available fields vary by account setup. Custom reports are available. Support@lbcfleet.com for more information.

Run a report

Step	Action	Tip
1	Open the Reports tab.	Use this tab when you need a written record or detailed analysis.
2	Select the report template.	Examples: trip summary, mileage, fuel, geofence, overspeeding, engine hours, or user activity.
3	Select the unit, group, driver, or other object.	The available object type depends on the report template.
4	Select the time interval.	Confirm time zone and date range before running the report.
5	Click Execute or Run Report.	Review the output table and map markers.
6	Export or print if needed.	Common formats include PDF, Excel, CSV, or HTML depending on setup.





Scheduled reports

Scheduled reports can be sent automatically by email at a selected interval, such as daily, weekly, monthly, or quarterly. Use scheduled reports for recurring mileage, fuel, geofence, or maintenance reviews.

Report best practice

For important investigations, compare the report with the track, messages, and the last valid position. GPS and cellular gaps may affect historical records.

9. Geofences

A geofence is a saved area on the map. It can represent a customer site, yard, shop, restricted area, delivery zone, job site, or other location that matters to operations.

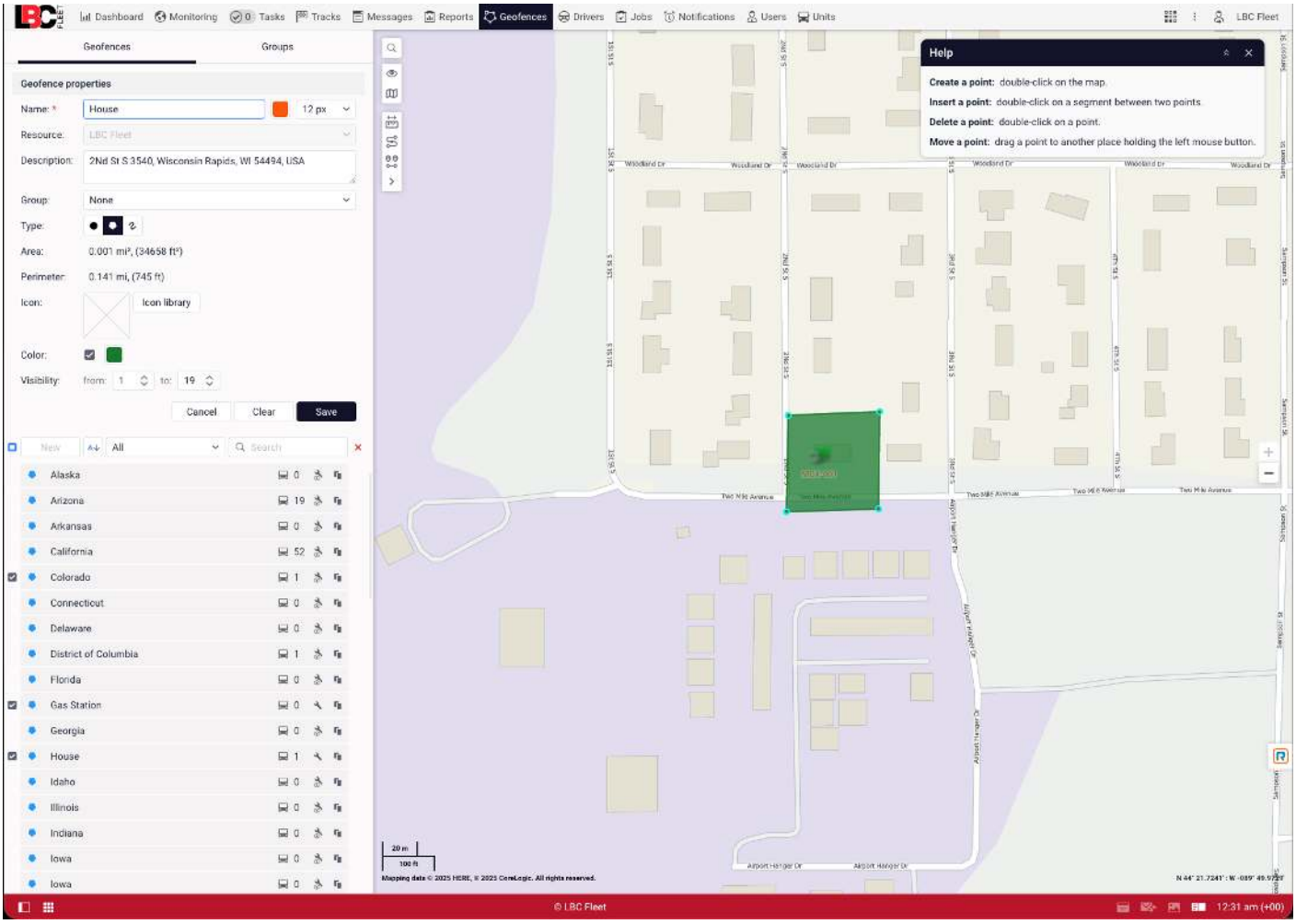
Figure 4. Example of a geofence displayed on the map.

Common geofence uses

- Show important locations on the map.
- Receive alerts when vehicles enter or leave a location.
- Run reports showing arrivals, departures, and time spent in an area.
- Monitor restricted areas or high-risk zones.
- Simplify dispatch and customer service questions.

Create or view a geofence

Step	Action	Tip
1	Open the Geofences tab.	The map can display existing geofences.
2	Click New or select an existing geofence.	Your permissions determine whether you can create or only view geofences.
3	Choose the shape type.	Common types include circle, polygon, or line.
4	Draw the area on the map and enter the name.	Use a clear naming pattern such as Customer – City or Yard – Location.
5	Save the geofence.	After saving, it can be used in reports and alerts.


Dashboard
Monitoring
Tasks
Tracks
Messages
Reports
Geofences
Drivers
Jobs
Notifications
Users
Units
LBC Fleet
Geofences
Groups
Geofence properties
Name: *
House
12 px
Resource:
LBC Fleet
Description:
2Nd St S 3540, Wisconsin Rapids, WI 54494, USA
Group:
None
Type:
Area:
0.001 mi², (34658 ft²)
Perimeter:
0.141 mi, (745 ft)
Icon:
Icon library
Color:
Visibility:
from: 1
to: 19
Cancel
Clear
Save
New
All
Search
Alaska 0
Arizona 19
Arkansas 0
California 52
Colorado 1
Connecticut 0
Delaware 0
District of Columbia 1
Florida 0
Gas Station 0
Georgia 0
House 1
Idaho 0
Illinois 0
Indiana 0
Iowa 0
Iowa 0
Help
Create a point: double-click on the map.
Insert a point: double-click on a segment between two points.
Delete a point: double-click on a point.
Move a point: drag a point to another place holding the left mouse button.
Woodland Dr
Two Mile Avenue
Airport Hangar Dr
20 m
100 ft
© LBC Fleet
12:31 am (+00)

10. Driver Management

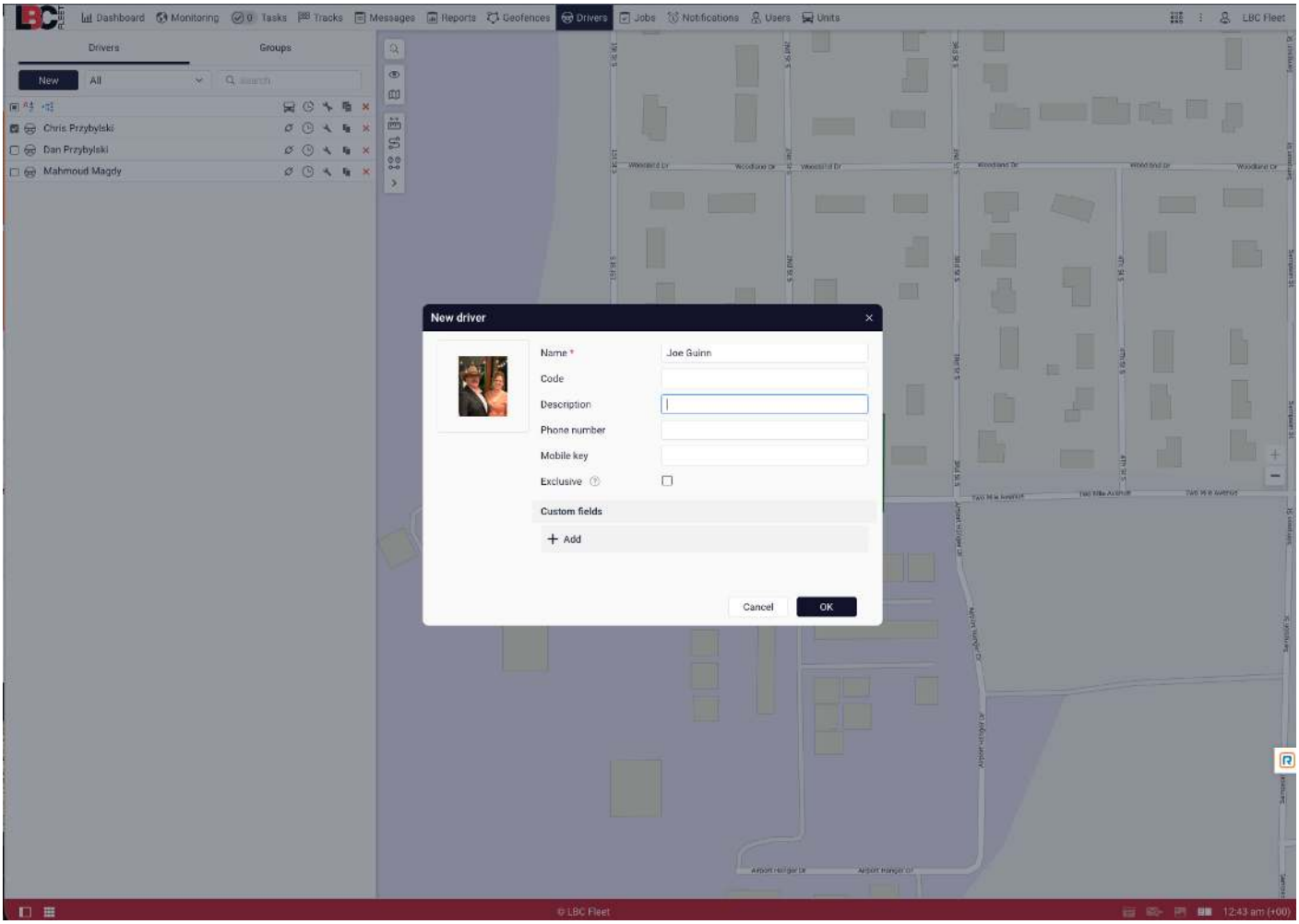
Driver management helps connect trips and events to the person operating the vehicle. This is especially useful when multiple drivers use the same unit.

Driver management can help with

- Assigning drivers to vehicles.
- Reviewing who drove a vehicle during a trip or event.
- Using driver names in reports.
- Tracking driver behavior scores or violations when configured.
- Supporting training, safety review, and internal accountability.

Driver assignment methods

Driver assignment may be manual or automatic. Some fleets use iButton, RFID, driver logins, mobile workflows, or other device-based identification methods.



11. Notifications and Alerts

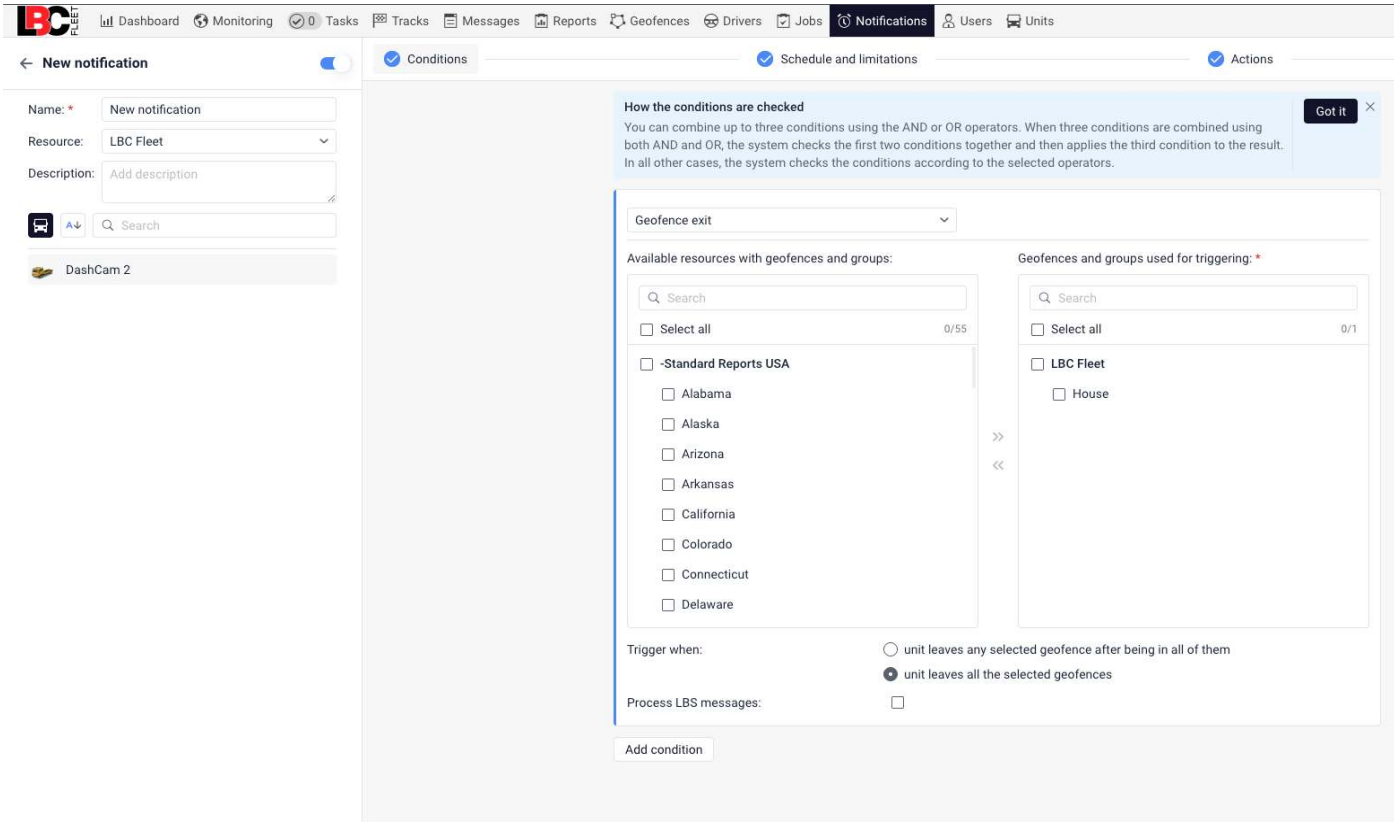
Notifications alert users when important events happen. Delivery methods can include pop-up notifications in the web interface, mobile app notifications, email, SMS, or other configured channels.

Common notification types

- Ignition on or ignition off.
- Entering or leaving a geofence.
- Overspeeding.
- Low fuel level or fuel filling.
- Sudden fuel drop.
- Device offline or power disconnected.
- After-hours or curfew movement.

Create a notification

Step	Action	Tip
1	Open the Notifications tab.	Review existing notifications before creating duplicates.
2	Click New.	Your permission level controls whether this button is available.
3	Select the unit, group, or resource.	Use groups when many vehicles need the same rule.
4	Choose the trigger condition.	Examples: geofence entry, speed limit, ignition, or sensor value.
5	Set the schedule and delivery method.	Avoid sending unnecessary alerts at all hours.
6	Save and test.	Confirm the right users receive the message.



Alert planning tip

Too many alerts can cause users to ignore them. Start with the events that require action, then add more after the process is working.

12. Users, Units, and Administration

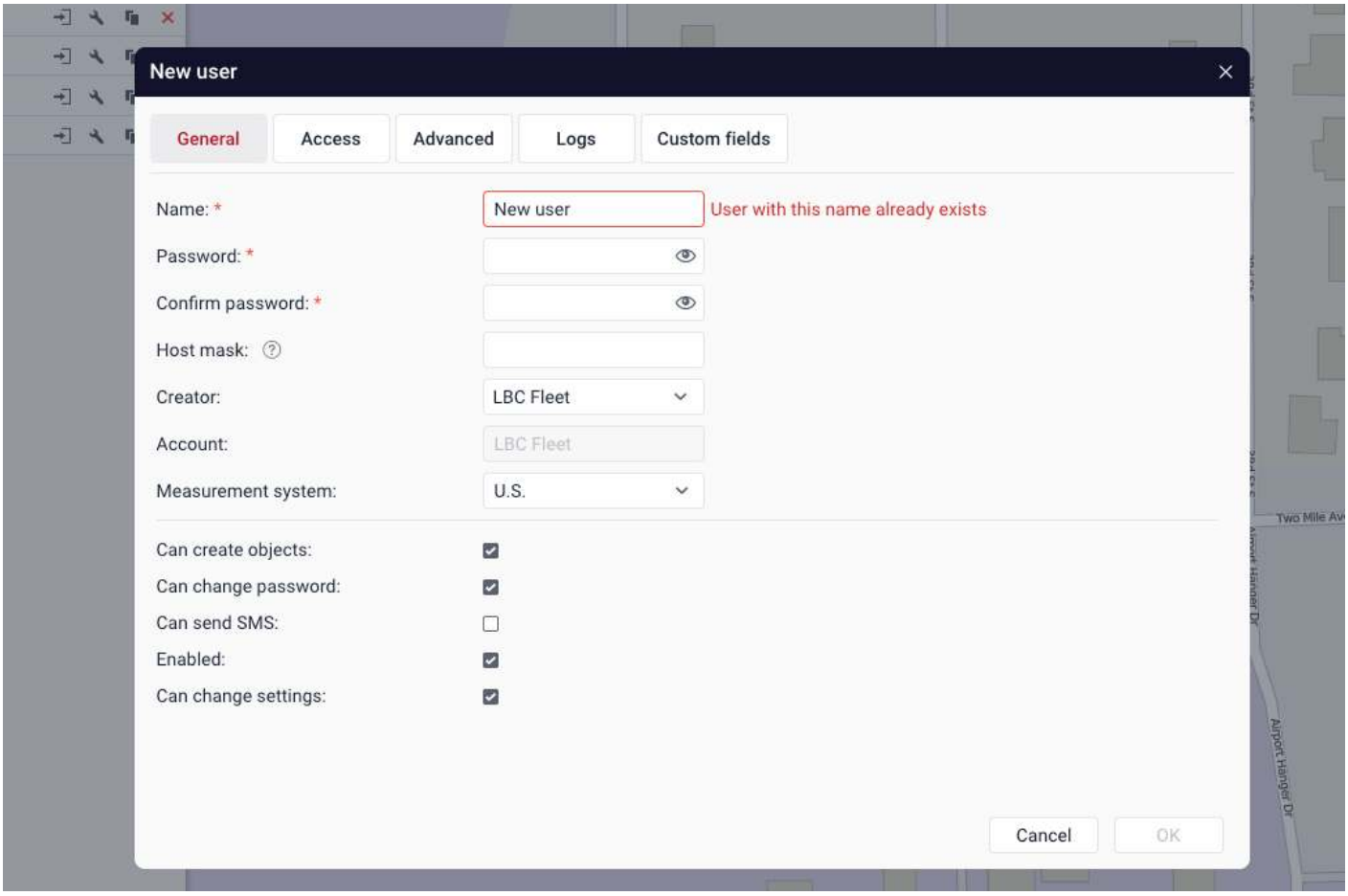
Administrative tabs are normally available only to managers or support users. These tools control user access, unit properties, groups, and device-related settings.

Users tab

Use the Users tab to create, edit, disable, or review user access. Keep user access current and remove accounts that no longer need access.

Units tab

Use the Units tab to view and manage units and unit groups. Depending on permissions, administrators may be able to edit unit properties, assign icons, review device identifiers, configure sensors, or update settings.



Administrator caution

Changing unit properties, sensors, or device settings can affect reports, alerts, and map behavior. Do not edit technical settings unless trained or instructed by support.

13. Customer Care and Support

For help with LBC Fleet, contact your support team using the details below. When reporting a problem, include enough information for support to reproduce and investigate the issue.

Before contacting support, collect

- Company or fleet name.
- Your username or contact name.
- Vehicle or unit name.
- Date and time of the issue.
- Screenshot of the screen if possible.
- Report name, notification name, or geofence name if relevant.
- What you expected to happen and what actually happened.

Support phone	(480) 779-4342
Support email	support@lbcfleet.com
Support hours	8am to 5pm
Website	Lbcfleet.com